

ST. LUKE'S EPISCOPAL CHURCH, ATASCADERO, CA
"A LIGHT TO THE COMMUNITY DRAWING ALL PEOPLE TO CHRIST"
VESTRY AGENDA -- HYBRID ZOOM MEETING
June 14, 2026 - 10:00 AM

10:00 AM:	Opening Prayer	Ferree
10:02 AM:	Adoption of Agenda	Hansen
10:05 AM:	Adoption of Minutes <u>of May 10, 2026</u>	Hansen
10:08 AM	Reaffirmation of Vestry Covenant	Hansen
	As a member of the Vestry of the Whole, I commit to the following:	
	<ul style="list-style-type: none"> ➤ Fulfill my obligation as a fiduciary on behalf of St. Luke's. ➤ Attend monthly Vestry of the Whole meetings. ➤ Be prepared on the issues. ➤ Listen attentively. ➤ Practice patience. ➤ Be respectful, kind, and considerate to others. ➤ Stay on topic. ➤ Speak to the issue, not the person. ➤ Do not interrupt or speak over someone else. ➤ Refrain from side conversations during Vestry meetings. ➤ Refrain from committee work. ➤ Seek consensus on all actions. ➤ Support Vestry decisions. 	
10:10 AM	Sr. Warden Update	Ferree
10:15 AM	Jr. Warden Update	Holley
10:20 AM:	Information/Consent	Hansen
	A. Picnic Report	Gruber
	B. Rotation of quilts on the Community Fellowship Hall	Ferree
	C. Farmer's Market to return	Ferree
10:30 AM:	Old Business	
	A. Do we want to do a Christmas fundraiser and who will run it?	Ferree
10:35 AM:	New Business	
	A. Purchase Order authorization	Brooks
	B. Discretionary Fund	Ferree
	C. Stuff the Bus School Supply	Holley
	D. Transfer \$9,000 from Checking Endowment to Investment Trust	Brooks
10:45 AM:	Buildings & Grounds	Holley
10:50 AM:	Treasurer's Report	Brooks
10:55 AM:	Upcoming Events	All
10:57 AM:	One Word Meeting Summary	Hansen
11:00 AM:	Closing Prayer	Hansen

ST. LUKE'S EPISCOPAL CHURCH, ATASCADERO, CA
"A LIGHT TO THE COMMUNITY DRAWING ALL PEOPLE TO CHRIST"
Vestry of the Whole Minutes for May 10, 2026

Opening Prayer: 10:15 am, by Mike Ferree

Present: Mike Ferree, Sally Ferree, Alice Baker-Taber, Roger Taber, Kathy Hansen, Judy Lewis, Betsy Blank, Mary Gruber, Marnie Burkhardt, Tim Peck, Laura DeLoye **On Zoom:** Chuck Burkhardt

Adoption of Agenda: Motion, Marnie Burkhardt, Seconded, Betsy Blank. Adopted.

Adoption of Minutes: Motion, Betsy Blank; Seconded, Mary Gruber. Adopted.

Information/Consent:

- A. Sr. Warden Report:** Mike Ferree said the trim work on the trees had to be done before the money from the Diocese could be granted. The amount and the request has been submitted, but we have not heard back from the Diocese.
- B. Jr. Warden Report:** Ann Holley reported she has been working on the employee handbook. Music for the third Sunday service is needed. She attended a webinar and found it very frustrating. She will say more at another time. The insurance company wants us to be involved in a national background check. Kathy Hansen explained that the background checks include all people in positions of authority, eucharistic ministers, and those visiting members, and in particular the Caring Parish Ministry group, according to Rev. Linz.
- C. New Business:** Joe McJimsey reported on a new supplement for the 1982 Hymnal. There are 381 hymns in the supplement and it is not necessary to order a new hymnal as the hymns can be downloaded. Laura De Loye suggested getting the two other supplements that are also available. She explained that there is an Episcopal guide for each Sunday's music selection, and it's all about "making a joyful noise".
- D. Old Business:** The Plant and Bake Sale made about \$2,000, of which half will be divided between the Center for Family Strength and Episcopal Outreach. Planners for this event and the Christmas Bazaar are needed for next year, if we are going to have them. Senior Warden, Mike Ferree, said that these fund raisers are community builders, plus we have the expenses of an old building and need capital for that. We need to think about how to do, or not do the sales. Betsy Blank stated that instead of the 50/50 division of the proceeds, she feels more of the money needs to stay with the church.

Treasurer's Report: Please see the written Financial Report. Treasurer, Leann Brooks, was not present, so Kathy Hansen gave a thorough accounting of St. Luke's finances and stated that expenses exceeded revenue. **Motion to approve the Financial Report, Sally Feree, Seconded, Betsy Blank, Motion passed with one abstention.**

Upcoming Events: May 14, at 4pm, on the Ferree's deck, there will be a "bubble up party". Bring snacks to share. Saturday is quilt day. 80"x 60" blankets are needed. May 30th, at 9am, is a work day at St. Luke's. June 7th, at 11am, St. Luke's will have a community picnic, featuring baked potatoes, beans, salad and possibly pulled pork.

Closing Prayer, Kathy Hanson at 11:15am.

Respectfully submitted,

Alice Baker-Taber, Clerk of the Vestry

St Lukes Episcopal Church of Atascadero

Statement of Financial Position

As of May 31, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
CHECKING	0.11
1 OPERATING no entry	
100 B General Operating	6,912.41
200 Restricted/Designated Operating no entry	
200-20 B Designated Liturgical Support	2,591.78
Total for 200 Restricted/Designated Operating no entry	2,591.78
Total for 1 OPERATING no entry	9,504.19
2 NON-OPERATING no entry	
400-10 B Vestry Designated Non-Op ne	
B Key Deposit	50.00
B Vestry Desig Outreach Tithe	1,003.06
Total for 400-10 B Vestry Designated Non-Op ne	1,053.06
400-20 Donor Restricted Non-Op ne	
Bishops Discretionary	0.00
Capital Checking	618.84
Endowment	900.00
Food Bank / L&F	0.00
Health Ministry	130.05
Hospitality	565.99
Landscaping	250.13
Other Outreach	402.00
Rector's Discretionary	3,535.89
Undesignated Memorial	651.60
Youth Group - Restricted	250.00
Total for 400-20 Donor Restricted Non-Op ne	7,304.50
Total for 2 NON-OPERATING no entry	8,357.56
Total for CHECKING	17,861.86
MONEY MARKET	
General Operating MM	10,407.34
Liturgical Support MM	10,000.00
Total for General Operating MM	20,407.34
Operating Reserve MM	1,596.64

St Lukes Episcopal Church of Atascadero

Statement of Financial Position

As of May 31, 2026

	Total
Total for MONEY MARKET	22,003.98
Total for Bank Accounts	39,865.84
Other Current Assets	
12000 Undeposited Funds	0.00
410002- DIOCESAN INVESTMENT TRUST	
009-01 Trust & Endowment	16,319.12
009-02 Bergen Unrestricted Bequest	66,542.30
009-03 Reserve Funds	20,039.72
Total for 410002- DIOCESAN INVESTMENT TRUST	102,901.14
Total for Other Current Assets	102,901.14
Total for Current Assets	142,766.98
Total for Assets	142,766.98
Liabilities and Equity	142,766.98

St Lukes Episcopal Church of Atascadero

Profit and Loss

May 2026

	TOTAL	
	May 2026	Jan 1 - May 31 2026 (YTD)
Revenue		
Non-Operating Income		
Fundraising		
Plant/yard/bake Sale Fundraiser		
Plant/yard/bake Sale Income	85.00	2,006.00
Total for Plant/yard/bake Sale Fundraiser	85.00	2,006.00
Total for Fundraising	85.00	2,006.00
Total for Non-Operating Income	85.00	2,006.00
Operating Revenues		
03 Regular Support		
03-1 Pledge and Regular giving	6,360.00	24,155.00
03-2 Plate	389.00	1,739.04
03-5 Other Unrestricted Gifts		
Other Organization Donation	925.00	1,775.00
Easter		428.00
Total for 03-5 Other Unrestricted Gifts	925.00	2,203.00
Total for 03 Regular Support	7,674.00	28,097.04
Total for Operating Revenues	7,674.00	28,097.04
Services		50.00
Total for Revenue	7,759.00	30,153.04
Cost of Goods Sold		
Gross Profit	7,759.00	30,153.04
Expenditures		
Operating Expense		
12 Fair Share	550.00	2,100.00

St Lukes Episcopal Church of Atascadero

Profit and Loss

May 2026

	TOTAL	
	May 2026	Jan 1 - May 31 2026 (YTD)
14 All Other Operating Exp		
Administrative		0.00
Copier Expense	162.04	1,062.11
Telephone & Internet	263.11	1,308.10
Office Supplies		132.54
Total for Administrative	425.15	2,502.75
Facility		
Building Maintenance	145.70	1,228.29
Technology	25.20	400.69
Utilities	401.05	1,634.37
Insurance		2,105.00
Property Tax		454.39
Total for Facility	571.95	5,822.74
Personnel Expenses		
Staff		
Custodial Wages	250.00	1,125.00
Musician Wages	697.50	1,240.00
Office Administrator Wages	820.00	4,366.50
Staff PR Processing	57.30	242.70
Staff PR Taxes (SS & Medicare)	135.23	515.00
Total for Staff	1,960.03	7,489.20
Clergy		573.50
Worker's Comp		153.26
Total for Personnel Expenses	1,960.03	8,215.96
Program		
Christian Formation	260.00	390.00
Worship Service Expense	124.63	124.63
Supply Clergy Compensation	1,073.70	5,656.98
Music		474.00
Total for Worship Service Expense	1,198.33	6,255.61
Total for Program	1,458.33	6,645.61
Total for 14 All Other Operating Exp	4,415.46	23,187.06
Total for Operating Expense	4,965.46	25,287.06

St Lukes Episcopal Church of Atascadero

Profit and Loss

May 2026

	TOTAL	
	May 2026	Jan 1 - May 31 2026 (YTD)
66900 Reconciliation Discrepancies		0.00
Total for Expenditures	4,965.46	25,287.06
Net Operating Revenue	2,793.54	4,865.98
Other Revenue		
08 Capital & Major Gift Income	2,393.96	3,768.94
09 Additions to Investments		
Additions to Reserve Funds	0.11	0.11
Total for 09 Additions to Investments	0.11	0.11
11 Funds for Other Organizations		
Other Special Offering	100.00	402.00
Total for 11 Funds for Other Organizations	100.00	402.00
Non-Reporting Income		-1,849.74
Total for Other Revenue	2,494.07	2,321.31
Other Expenditures		
15 Capital & major gift Expense		5,195.00
16 Parish based miss & outr Exp		
Hospitality		86.98
Total for 16 Parish based miss & outr Exp		86.98
18 Transf to Other Organizations		
Other Special Offering Exp		350.00
Total for 18 Transf to Other Organizations		350.00
Non-Reporting Expenses		
Investment Expenses		203.49
Total for Non-Reporting Expenses		203.49
Total for Other Expenditures		5,835.47
Net Other Revenue	2,494.07	-3,514.16
Net Revenue	5,287.61	1,351.82