ST. LUKE'S EPISCOPAL CHURCH, ATASCADERO, CA

"A LIGHT TO THE COMMUNITY DRAWING ALL PEOPLE TO CHRIST"

VESTRY AGENDA – HYBRID ZOOM MEETING

November 8, 2026 - 10:00 AM

10:00 AM: **Opening Prayer** **Ferree**

10:02 AM: **Adoption of Agenda** **Hansen**

10:05 AM: **Adoption of Minutes** of October 11, 2026 **Hansen**

10:08 AM **Reaffirmation of Vestry Covenant** **Hansen**

As a member of the Vestry of the Whole, I commit to the following:

- Fulfill my obligation as a fiduciary on behalf of St. Luke's.
- Attend monthly Vestry of the Whole meetings.
- Be prepared on the issues.
- Listen attentively.
- Practice patience.
- Be respectful, kind, and considerate to others.
- Stay on topic.
- Speak to the issue, not the person.
- Do not interrupt or speak over someone else.
- Refrain from side conversations during Vestry meetings.
- Refrain from committee work.
- Seek consensus on all actions.
- Support Vestry decisions.

10:10 AM **Sr. Warden Update** **Ferree**

10:15 AM **Jr. Warden Report (Written)**

10:20 AM: **Information/Consent**

A. Salvation Army Bell Ringing **Gruber**

10:35 AM: **New Business:**

A. Approval of Vestry of the Whole for 2027 **Ferree**

10:35 AM: **Buildings & Grounds** **Taber**

10:45 AM: **Treasurer's Report** **Brooks**

10:55 AM: **Upcoming Events** **All**

10:58 AM: **One Word Meeting Summary** **Hansen**

11:00 AM: **Closing Prayer** **Hansen**

ST. LUKE'S EPISCOPAL CHURCH, ATASCADERO, CA
"A LIGHT TO THE COMMUNITY DRAWING ALL PEOPLE TO CHRIST"
Vestry of the Whole Minutes for October 11, 2026

Opening Prayer: 10:18 am, by Mike Ferree

Present: Mike Ferree, Sally Ferree, Alice Baker-Taber, Roger Taber, Leann Brooks, Kathy Hansen, Joe McJimsey, Betsy Blank, Judy Lewis, Jan Hickok, Jeanne Owen, Hunter Perry. **On Zoom:** Chuck Burkhardt

Adoption of Agenda: Motion to accept with addition of Roger Taber for Grounds, Betsy Blank; **Seconded,** Judy Lewis **Adopted.**

Adoption of Minutes: Motion, Betsy Blank; **Seconded,** Sally Ferree **Adopted.**

Reaffirmation of Vestry Covenant was read.

Sr. Warden Report: Mike Ferree opened the Sr. Warden Report with the news that Judy Lewis has agreed to be St. Luke's Sr. Warden for 2027, with the approval of Bishop Lucinda.

Jr. Warden Report: Ann Holley was not present due to health concerns.

Information/Consent: Kathy Hansen reminded everyone about the following items: The mountain of food campaign has begun. Please place food items under the altar to be taken to Loaves and Fishes. Rev. Karen will have a healing service next Sunday. Newsletter articles need to be given to Kathy and she would like people to submit more articles. Halloween candy needs to be placed in the box at the back of the church. It will then be distributed, on Halloween, at the event on Entrada. See Leann Brooks for details. November 14th, at 10 am, a planning session is planned for St. Luke's. Everyone is invited to attend and lunch will be available.

Old Business: Leann said the Diocese has not cashed the $900 check, so she will just let it go stale.

New Business & Buildings and Grounds: Roger Taber believes a vision for St. Luke's property is long overdue and he would like to start a conversation about ideas of what members would like to see happen to the grounds. Down the road, a big picture would be created. He asked that anyone who has an idea to please email it to him. **A Motion was made to establish a committee that would work on a plan for the Church, and report back. Motion,** Betsy Blank; **Seconded,** Leann Brooks. **Passed.** Joe McJimsey mentioned that people need to reflect and meditate on the ideas and not feel that it is urgent and needs to be done right away. The following people volunteered to be on the Grounds Planning Committee: Roger Taber (chair), Alice Baker-Taber, Betsy Blank, Hunter Perry, Jeanne Owen, Mike Ferree, Leann Brooks.

Treasurer's Report: Please see the written Financial Report for full details. Treasurer, Leann Brooks, gave a thorough accounting of St. Luke's finances and offered a simplified Balance Sheet for Vestry of the Whole. Operating=$26,714; restricted=$4,954; Outreach=$1,563; Reserve=$21,636; Capital ($4,570); Endowment=$17,219; Bequest=$66,542; Total=$134,059.

Upcoming Events: The Tuesday lunch bunch has been discontinued. Book Study on Tuesdays at 11:30 (except on Caro's Bible Study on the first Tuesday of the month). Tim Peck will do a Bible study on the second Sunday in November. December 13, Bishop Lucinda will be with us. If you have questions for her, please submit your questions to Mike Ferree. Please see Kathy Hansen's Information/Consent items for additional events.

One Word Meeting Summary: quick, short, good, quicker, efficient, enlightening, joyful, Amen!

Closing Prayer: Kathy Hansen. **Adjourned at 10:45 am.**

Respectfully submitted,

Alice Baker-Taber, Clerk of the Vestry

Grounds Planning Committee Report

Here is the current list of outdoor improvement suggestions submitted to the grounds committee for consideration:

- Orchard in the backyard
- Redo the plants in front of the office.
- Put a Labyrinth in the front grass area.
- Uplifted sidewalk between office and parking lot.
- Walkway post stumps outside Cummings Fellowship Hall
- All lawns need attention
- The paved sitting area
- Backyard emergency access gate
- Area behind the Cummings room
- Trellis area in the back yard
- Relocate cactus from parking lot area
- Unstable walkway along street.
- Beautify the area in front of the stained-glass window.
- Crawl space access beneath office.
- All lawns need attention
- Irrigation system in the backyard.

Our goal is to determine which of these are the most doable and which are the most urgent. To submit additional suggestions, please contact Roger. Our next meeting will be in January.

Junior Warden's Report for the month of October 2026

During the month of October, Hunter Perry and I met to talk about future plans for her to take over as St. Luke's Junior Warden in 2028. During 2027, I will mentor her for the position.

Our first project will be to gather all of the hidden, everyday first aid kits. We will put one in every building, on each floor, with clear signs.

Our second project is to finish the disaster go bags project for each exit door.

Our third project will be to start a training program for use of the wonderful system we will have when finished.

Our fourth project will be to ask for volunteers to run a safety check each month.

Roger Taber has agreed to be in charge of grounds for 2027.

Joe McJimsey has agreed to be in charge of buildings for 2027.

St Lukes Episcopal Church of Atascadero
Balance Sheet
As of Oct 31, 2026

	Total
CHECKING	
1 OPERATING	
100 B General Operating	6,562
200 Restricted/Designated Operating	
200-20 B Designated Liturgical Support	1,422
Total for 200 Restricted/Designated Operating	**1,422**
Total for 1 OPERATING	**7,985**
2 NON-OPERATING	
400-10 B Vestry Designated Non-Op	
B Key Deposit	50
B Vestry Desig Outreach Tithe	1,182
Total for 400-10 B Vestry Designated Non-Op	**1,232**
400-20 Donor Restricted Non-Op	
Bishops Discrretionary	0
Capital Checking	(3,695)
Endowment	900
Food Bank / L&F	582
Health Ministry	130
Hospitality	566
Landscaping	250
Other Outreach	100
Rector's Discretionary	3,336
Undesignated Memorial	422
Youth Group - Restricted	250
Total for 400-20 Donor Restricted Non-Op	**2,841**
Total for 2 NON-OPERATING	**4,073**
Total for CHECKING	**12,057**
MONEY MARKET	
General Operating MM	10,410
Liturgical Support MM	10,000
Total for General Operating MM	**20,410**
Operating Reserve MM	1,597
Total for MONEY MARKET	**22,007**
Total Bank Accounts	**34,064**
410002- DIOCESAN INVESTMENT TRUST	
009-01 Trust & Endowment	16,319
009-02 Bergen Unrestricted Bequest	66,542
009-03 Reserve Funds	20,000
Total for 410002- DIOCESAN INVESTMENT TRUST	**102,861**

Simplified Balance

Operating	28,395
Capital	(3,695)
Outreach	2,286
Investments	83,761
Reserve	21,597
Restricted	4,402

St Lukes Episcopal Church of Atascadero

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - October, 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
Non-Operating Income	0.15	0.00	0.15
Fundraising		0.00	0.00
Bazaar Fundraiser		0.00	0.00
Plant/yard/bake Sale Fundraiser		0.00	0.00
Total Fundraising		**0.00**	**0.00**
Total Non-Operating Income	**0.15**	**0.00**	**0.15**
Operating Revenues		0.00	0.00
03 Regular Support		0.00	0.00
03-1 Pledge and Regular giving	45,340.00	43,840.00	1,500.00
03-2 Plate	2,902.04	3,000.00	-97.96
03-5 Other Unrestricted Gifts		0.00	0.00
Christmas		1,500.00	-1,500.00
Easter	428.00	500.00	-72.00
Other Organization Donation	2,925.00	3,000.00	-75.00
Total 03-5 Other Unrestricted Gifts	**3,353.00**	**5,000.00**	**-1,647.00**
03-9 Donor Restricted Operating		0.00	0.00
Total 03 Regular Support	**51,595.04**	**51,840.00**	**-244.96**
Total Operating Revenues	**51,595.04**	**51,840.00**	**-244.96**
Total Revenue	**$51,595.19**	**$51,840.00**	**$ -244.81**
GROSS PROFIT	**$51,595.19**	**$51,840.00**	**$ -244.81**
Expenditures			
Operating Expense		0.00	0.00
12 Fair Share	3,750.00	4,100.00	-350.00
14 All Other Operating Exp		0.00	0.00
Administrative		0.00	0.00
Advertising		300.00	-300.00
Conferences & Conventions		400.00	-400.00
Copier Expense	2,112.99	2,400.00	-287.01
Fees	27.00	400.00	-373.00
Office Supplies	261.97	300.00	-38.03
Publications	35.00	70.00	-35.00
Telephone & Internet	2,619.19	3,300.00	-680.81
Total Administrative	**5,056.15**	**7,170.00**	**-2,113.85**
Facility		0.00	0.00
Building Maintenance	2,103.29	3,000.00	-896.71
Insurance	6,443.00	6,200.00	243.00
Property Tax	454.39	500.00	-45.61
Technology	1,071.69	240.00	831.69
Utilities	3,240.22	3,600.00	-359.78
Total Facility	**13,312.59**	**13,540.00**	**-227.41**
Personnel Expenses		0.00	0.00

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Clergy	-681.66	0.00	-681.66
Adjunct Clergy	703.50	1,000.00	-296.50
Total Clergy	**21.84**	**1,000.00**	**-978.16**
Staff			
Custodial Wages	2,205.87	2,860.00	-654.13
Musician Wages	2,170.00	5,425.00	-3,255.00
Office Administrator Wages	8,800.13	11,440.00	-2,639.87
Staff PR Processing	494.10	200.00	294.10
Staff PR Taxes (SS & Medicare)	1,110.83	1,509.00	-398.17
Total Staff	**14,780.93**	**21,434.00**	**-6,653.07**
Worker's Comp	506.98	510.00	-3.02
Total Personnel Expenses	**15,309.75**	**22,944.00**	**-7,634.25**
Program		0.00	0.00
Worship Service Expense			
Altar Supplies and Flowers	233.95	300.00	-66.05
Music	874.00	1,600.00	-726.00
Supply Clergy Compensation	10,598.80	11,000.00	-401.20
Total Worship Service Expense	**11,706.75**	**12,900.00**	**-1,193.25**
Total Program	**11,706.75**	**12,900.00**	**-1,193.25**
Total 14 All Other Operating Exp	**45,385.24**	**56,554.00**	**-11,168.76**
Total Operating Expense	**49,135.24**	**60,654.00**	**-11,518.76**
Reconciliation Discrepancies		0.00	0.00
Total Expenditures	**$49,135.24**	**$60,654.00**	**$ -11,518.76**
NET OPERATING REVENUE	**$2,459.95**	**$ -8,814.00**	**$11,273.95**
Other Revenue			
09 Additions to Investments		0.00	0.00
10 Parish based mission & outreach		0.00	0.00
Non-Reporting Income		0.00	0.00
Total Other Revenue	**$0.00**	**$0.00**	**$0.00**
Other Expenditures			
15 Capital & major gift Expense		0.00	0.00
18 Transf to Other Organizations		0.00	0.00
Total Other Expenditures	**$0.00**	**$0.00**	**$0.00**
NET OTHER REVENUE	**$0.00**	**$0.00**	**$0.00**
NET REVENUE	**$2,459.95**	**$ -8,814.00**	**$11,273.95**