ST. LUKE'S EPISCOPAL CHURCH, ATASCADERO, CA
"A LIGHT TO THE COMMUNITY DRAWING ALL PEOPLE TO CHRIST"
VESTRY AGENDA -- HYBRID ZOOM MEETING
October 11, 2026 - 10:00 AM

10:00 AM: **Opening Prayer** **Ferree**

10:02 AM: **Adoption of Agenda** **Hansen**

10:05 AM: **Adoption of Minutes** of September 13, 2026 **Hansen**

10:08 AM **Reaffirmation of Vestry Covenant** **Hansen**

As a member of the Vestry of the Whole, I commit to the following:

- Fulfill my obligation as a fiduciary on behalf of St. Luke's.
- Attend monthly Vestry of the Whole meetings.
- Be prepared on the issues.
- Listen attentively.
- Practice patience.
- Be respectful, kind, and considerate to others.
- Stay on topic.
- Speak to the issue, not the person.
- Do not interrupt or speak over someone else.
- Refrain from side conversations during Vestry meetings.
- Refrain from committee work.
- Seek consensus on all actions.
- Support Vestry decisions.

10:10 AM **Sr. Warden Update** **Ferree**
A. Opening for Sr. Warden

10:15 AM **Jr. Warden Update** **Holley**

10:20 AM: **Information/Consent**
A. Mountain of Food; Eucharistic Training, Healing Service, Stewardship, Newsletter, Etc. **Hansen**
B. 14th of November Schedule of the coming year **Ferree**
C. Halloween candy October 31st. **Brooks**

Old Business: $900 check **Brooks**

10:35 AM: **New Business:** None

10:35 AM: **Buildings & Grounds** **Holley**

10:45 AM: **Treasurer's Report** **Brooks**

10:55 AM: **Upcoming Events** **All**

10:58 AM: **One Word Meeting Summary** **Hansen**

11:00 AM: **Closing Prayer** **Hansen**

ST. LUKE'S EPISCOPAL CHURCH, ATASCADERO, CA
"A LIGHT TO THE COMMUNITY DRAWING ALL PEOPLE TO CHRIST"
Vestry of the Whole Minutes for September 13, 2026

Opening Prayer: 10:25 am, by Mike Ferree

Present: Mike Ferree, Sally Ferree, Alice Baker-Taber, Roger Taber, Leann Brooks, Kathy Hansen, Joe McJimsey, Betsy Blank, Mary Gruber, Judy Lewis, Jan Hickok, Barbara Taylor, Ann Holley, Angie Mozart, Jeanne Owen **On Zoom:** Chuck Burkhardt

Adoption of Agenda: Motion to accept with addition of Employee Handbook, Betsy Blank, **Seconded,** Barbara Taylor. **Adopted.**

Adoption of Minutes: Motion, Betsy Blank; **Seconded,** Judy Lewis. **Adopted.**

Reaffirmation of Vestry Covenant was read.

Sr. Warden Report: Mike Ferree opened the Sr. Warden Report with the news that he is retiring and a new person is needed for St. Luke's Sr. Warden, for the coming year. He handed out a list of the Sr. Warden's Current Duties, including those that someone, other than the Sr. Warden, can do. Prayerfully consider if this is something you may be called to. Mike also said a special meeting, with lunch included, will be held on November 14th to plan for the coming year, at St. Luke's. Everyone is invited. A Diocesan grant application for the cost of half of the awnings will be submitted before the end of the month

Jr. Warden Report: Ann Holley asked for help in finishing the Go Bags for Disaster Relief. Betsy Blank volunteered to help. Mike Ferree will do signs for the personnel and handbook. Ann would also like help with the employee files. Please contact Ann if you would like to assist her in finishing some of these projects.

Information/Consent:

A. A leadership discussion followed: Mike explained the Bishop meets one or two times a year with the Sr. Warden. A resume` for the Sr. Warden candidate needs to be given to Bishop Lucinda, as she appoints the Sr. Warden. The Vestry of the Whole makes decisions along with the Executive Committee. They both meet once a month.

Old Business: A Motion was made to accept the Employee Personnel Handbook. Motion, Betsy Blank; **Seconded,** Sally Ferree. **Passed.**

New Business: None

Buildings and Grounds: Roger Taber said a St. Luke's work day is planned for October 3rd from 9am to noon. Joe McJimsey and Roger will meet tomorrow to go over some of the needed projects for grounds and building.

Treasurer's Report: Please see the written Financial Report for full details. Treasurer, Leann Brooks, gave a thorough accounting of St. Luke's finances and offered a simplified Balance Sheet for Vestry of the Whole. **A Motion was made to accept the simplified Balance Sheet with the full Balance Sheet and Financial Reports also available, if desired. Motion,** Betsy Blank; **Seconded,** Sally Ferree. **Motion to accept the Treasurer's Report, as presented,** Betsy Blank; **Seconded,** Janice Hickok, **Motion passed with one abstention.**

Upcoming Events: The Tuesday lunch bunch has been discontinued. Book Study on Tuesdays at 11:30 (except on Caro's Bible Study on the first Tuesday of the month); Barbara Miller will be Supply Priest on the 2nd Sunday in October. Tim Peck will do a Bible study on the second Sunday in November. December 13, Bishop Lucinda will be with us. If you have questions for her, please submit your questions to Mike Ferree.

One Word Meeting Summary: short, good, interesting, complete, profound, happy, easy

Closing Prayer: Kathy Hansen. Adjourned at 11:05 am.

Respectfully submitted, Alice Baker-Taber, Clerk of the Vestry

St Lukes Episcopal Church of Atascadero

Statement of Activity
September 2026

	Total
Revenue	
Operating Revenues	
03 Regular Support	
03-1 Pledge and Regular giving	4,390
03-2 Plate	205
03-5 Other Unrestricted Gifts	
Other Organization Donation	350
Total for 03-5 Other Unrestricted Gifts	**350**
Total for 03 Regular Support	**4,945**
Total for Operating Revenues	**4,945**
Total for Revenue	**4,945**
Gross Profit	**4,945**
Expenditures	
Operating Expense	
12 Fair Share	400
14 All Other Operating Exp	
Administrative	
Copier Expense	227
Telephone & Internet	262
Total for Administrative	**489**
Facility	
Insurance	2,233
Technology	490
Utilities	439
Total for Facility	**3,162**
Personnel Expenses	
Clergy	
Adjunct Clergy	130

St Lukes Episcopal Church of Atascadero

Statement of Activity
September 2026

	Total
Total for Clergy	**130**
Staff	
Custodial Wages	200
Musician Wages	0
Office Administrator Wages	964
Staff PR Processing	52
Staff PR Taxes (SS & Medicare)	89
Total for Staff	**1,304**
Worker's Comp	187
Total for Personnel Expenses	**1,621**
Program	
Christian Formation	130
Worship Service Expense	
Music	75
Supply Clergy Compensation	824
Total for Worship Service Expense	**899**
Total for Program	**1,029**
Total for 14 All Other Operating Exp	**6,302**
Total for Operating Expense	**6,702**
Uncategorized Expense	0
Total for Expenditures	**6,702**
Net Operating Revenue	**(1,757)**
Other Revenue	
11 Funds for Other Organizations	
Loaves & Fishes Donations	127
Total for 11 Funds for Other Organizations	**127**
Non-Reporting Income	**0**
Total for Other Revenue	**127**

St Lukes Episcopal Church of Atascadero

Statement of Activity
September 2026

	Total
Other Expenditures	
15 Capital & major gift Expense	
Capital Expense	3,003
Total for 15 Capital & major gift Expense	**3,003**
Total for Other Expenditures	**3,003**
Net Other Revenue	**(2,875)**
Net Revenue	**(4,632)**

Budget vs. Actuals YTD

January-September, 2026

	Sep 2026			YTD		
	Actual	Budget	Over	Actual	Budget	Over
Revenue						
Non-Operating Income						
Fundraising						
Bazaar Fundraiser						
Bazaar Income				85.00		85.00
Total for Bazaar Fundraiser				**85.00**		**85.00**
Plant/yard/bake Sale Fundraiser						
Plant/yard/bake Sale Income				2,028.50		2,028.50
Total for Plant/yard/bake Sale Fundraiser	**0.00**	**0.00**	**0.00**	**2,028.50**	**0.00**	**2,028.50**
Total for Fundraising	**0.00**	**0.00**	**0.00**	**2,113.50**	**0.00**	**2,113.50**
Total for Non-Operating Income	**0.00**	**0.00**	**0.00**	**2,113.65**	**0.00**	**2,113.65**
Operating Revenues						
03 Regular Support						
03-1 Pledge and Regular giving	4,390.00	3,653.33	736.67	41,000.00	32,879.97	8,120.03
03-2 Plate	205.00	250.00	-45.00	2,586.04	2,250.00	336.04
03-5 Other Unrestricted Gifts						
Easter				428.00	333.36	94.64
Other Organization Donation	350.00	250.00	100.00	2,725.00	2,250.00	475.00
Christmas					1,000.00	-1,000.00
Total for 03-5 Other Unrestricted Gifts	**350.00**	**250.00**	**100.00**	**3,153.00**	**3,583.36**	**-430.36**
Total for 03 Regular Support	**4,945.00**	**4,153.33**	**791.67**	**46,739.04**	**38,713.33**	**8,025.71**
Total for Operating Revenues	**4,945.00**	**4,153.33**	**791.67**	**46,739.04**	**38,713.33**	**8,025.71**
Total for Revenue	**4,945.00**	**4,153.33**	**791.67**	**48,902.69**	**38,713.33**	**10,189.36**
Gross Profit	**4,945.00**	**4,153.33**	**791.67**	**48,902.69**	**38,713.33**	**10,189.36**

	Actual	Budget	Over	Actual	Budget	Over
Operating Expense		0.00	0.00			
12 Fair Share	400.00	341.67	58.33	3,750.00	3,075.03	674.97
14 All Other Operating Exp						
Administrative						
Copier Expense	227.47	200.00	27.47	1,950.95	1,800.00	150.95
Fees		33.33	-33.33	27.00	299.97	-272.97
Office Supplies		25.00	-25.00	212.04	225.00	-12.96
Publications		5.83	-5.83	35.00	52.47	-17.47
Telephone & Internet	261.99	275.00	-13.01	2,357.05	2,475.00	-117.95
Advertising		25.00	-25.00		225.00	-225.00
Conferences & Conventions		33.33	-33.33		299.97	-299.97
Total for Administrative	**489.46**	**597.49**	**-108.03**	**4,582.04**	**5,377.41**	**-795.37**
Facility						
Building Maintenance		250.00	-250.00	2,103.29	2,250.00	-146.71
Insurance	2,233.00	516.67	1,716.33	6,443.00	4,650.03	1,792.97
Property Tax		41.67	-41.67	454.39	375.03	79.36
Technology	490.20	20.00	470.20	1,046.49	180.00	866.49
Utilities	439.29	300.00	139.29	2,948.98	2,700.00	248.98
Total for Facility	**3,162.49**	**1,128.34**	**2,034.15**	**12,996.15**	**10,155.06**	**2,841.09**
Personnel Expenses						
Adjunct Clergy	130.00	83.33	46.67	703.50	749.97	-46.47
Total for Clergy	**130.00**	**83.33**	**46.67**	**703.50**	**749.97**	**-46.47**
Staff						
Custodial Wages	200.00	238.33	-38.33	1,975.00	2,144.97	-169.97
Musician Wages	0.00	452.08	-452.08	2,170.00	4,068.72	-1,898.72
Office Administrator Wages	963.50	953.33	10.17	7,995.00	8,579.97	-584.97
Staff PR Processing	51.90	16.67	35.23	444.90	150.03	294.87
Staff PR Taxes (SS & Medicare)	89.00	125.75	-36.75	928.76	1,131.75	-202.99
Total for Staff	**1,304.40**	**1,786.16**	**-481.76**	**13,513.66**	**16,075.44**	**-2,561.78**
Worker's Comp	186.67	42.50	144.17	506.98	382.50	124.48
Total for Personnel Expenses	**1,621.07**	**1,911.99**	**-290.92**	**14,724.14**	**17,207.91**	**-2,483.77**

	Actual	Budget	Over	Actual	Budget	Over
Program						
Christian Formation	130.00		130.00	910.00		910.00
Worship Service Expense						
Music	75.00	133.33	-58.33	799.00	1,199.97	-400.97
Supply Clergy Compensation	823.70	916.67	-92.97	9,221.69	8,250.03	971.66
Altar Supplies and Flowers		25.00	-25.00	196.51	225.00	28.49
Total for Worship Service Expense	**898.70**	**1,075.00**	**-176.30**	**10,217.20**	**9,675.00**	**542.20**
Total for Program	**1,028.70**	**1,075.00**	**-46.30**	**11,127.20**	**9,675.00**	**1,452.20**
Total for 14 All Other Operating Exp	**6,301.72**	**4,712.82**	**1,588.90**	**43,429.53**	**42,415.38**	**1,014.15**
Total for Operating Expense	**6,701.72**	**5,054.49**	**1,647.23**	**47,179.53**	**45,490.41**	**1,689.12**
Total for Expenditures	**6,701.72**	**5,054.49**	**1,647.23**	**47,179.53**	**45,490.41**	**1,689.12**
Net Operating Revenue	**-1,756.72**	**-901.16**	**-855.56**	**1,723.16**	**-6,777.08**	**8,500.24**
Other Revenue						
08 Capital & Major Gift Income				4,531.44		4,531.44
11 Funds for Other Organizations						
Loaves & Fishes Donations	127.00		127.00	506.00		506.00
Other Special Offering				100.00		100.00
Total for 11 Funds for Other Organizations	**127.00**	**0.00**	**127.00**	**606.00**	**0.00**	**606.00**
Non-Reporting Income		0.00	0.00		0.00	0.00
Investment Income	0.11		0.11	-1,846.69		-1,846.69
Total for Non-Reporting Income	**0.11**	**0.00**	**0.11**	**-1,846.69**	**0.00**	**-1,846.69**
Total for Other Revenue	**127.11**	**0.00**	**127.11**	**3,290.75**	**0.00**	**3,290.75**
Other Expenditures						
15 Capital & major gift Expense						
Capital Expense	3,002.53		3,002.53	11,200.07		11,200.07
Memorial Expense				229.69		229.69
Total for 15 Capital & major gift Expense	**3,002.53**	**0.00**	**3,002.53**	**11,429.76**	**0.00**	**11,429.76**
Total for Other Expenditures	**3,002.53**	**0.00**	**3,002.53**	**12,370.23**	**0.00**	**12,370.23**

Accrual Basis

St Lukes Episcopal Church of Atascadero

CHECKING, Period Ending 09/30/2026

RECONCILIATION REPORT

Reconciled on: 10/05/2026

Reconciled by: Leann Brooks

Any changes made to transactions after this date aren't included in this report.

Summary USD

Statement beginning balance	14,053.19
Checks and payments cleared (25)	-7,270.99
Deposits and other credits cleared (7)	5,072.11
Statement ending balance	11,854.31
Uncleared transactions as of 09/30/2026	-2,703.17
Register balance as of 09/30/2026	9,151.14
Cleared transactions after 09/30/2026	0.00
Uncleared transactions after 09/30/2026	-62.64
Register balance as of 10/05/2026	9,088.50

Details

Checks and payments cleared (25)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/29/2026	Check	405	Rev. Barbara Miller	-269.91
09/01/2026	Check	406	Google Gsuite	-25.20
09/01/2026	Check	406	Rev. Caroline Hall	-130.00
09/06/2026	Check	debit	Spectrum	-261.00
09/06/2026	Check	407a	Rev. Karen Siegfriedt	-283.50
09/07/2026	Check	debit	Apple .Com	-0.99
09/10/2026	Check		Diocese of El Camino Real Fa...	-400.00
09/10/2026	Check	ACH	paychex	-51.90
09/12/2026	Check	408	Rev. Tim Peck	-130.00
09/12/2026	Check	410	Matt Price	-75.00
09/12/2026	Check	411	ADCO Design Inc.	-465.00
09/12/2026	Check	412	Shoreline Awning	-3,002.53
09/14/2026	Journal	prtax		-120.27
09/14/2026	Journal	pr1		-409.36
09/16/2026	Check	ACH	PG&E	-202.36
09/16/2026	Check	ACH	PG&E	-29.59
09/16/2026	Check	ACH	PG&E	-43.48
09/17/2026	Check	Bank Check	Coastal Copy	-65.43
09/21/2026	Check	ACH	Wells Fargo Vendor Fin Serv	-162.04
09/22/2026	Check	ACH	Atascadero Mutual Water Co.	-78.10
09/24/2026	Check		Waste Management	-70.47
09/26/2026	Check	414	Rev. Richard Rollefson	-256.70
09/26/2026	Check	ACH	Southern California Gas Co.	-15.29
09/28/2026	Journal	pr833		-575.13
09/28/2026	Journal	pr tax		-147.74
Total				-7,270.99

Deposits and other credits cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/06/2026	Journal			58.00
09/06/2026	Journal			946.00
09/12/2026	Check	409	Void Check	0.00
09/13/2026	Journal			1,606.00
09/20/2026	Journal			2,393.00
09/20/2026	Journal			69.00
09/30/2026	Journal	interest		0.11
Total				5,072.11

Additional Information

Uncleared checks and payments as of 09/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/19/2026	Check	413	Rev. Karen Seigfreidt	-283.50
09/28/2026	Check	Bank Check	Brotherhood Mutual	-2,419.67
Total				-2,703.17

Uncleared checks and payments after 09/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/01/2026	Check	408	Google Gsuite	-25.20
10/02/2026	Check	415	St. James Episcopal Church	-37.44
Total				-62.64

operating	26,714
restricted	4,954
outreach	1,563
reserve	21,636
capital	(4,570)
endowment	17,219
bequest	66,542
total	**134,059**