

ST. LUKE'S EPISCOPAL CHURCH, ATASCADERO, CA
"A LIGHT TO THE COMMUNITY DRAWING ALL PEOPLE TO CHRIST"
VESTRY AGENDA – HYBRID ZOOM MEETING
September 13, 2026 - 10:00 AM

10:00 AM:	Opening Prayer	Ferree
10:02 AM:	Adoption of Agenda	Hansen
10:05 AM:	Adoption of Minutes <u>of August 9, 2026</u>	Hansen
10:08 AM	Reaffirmation of Vestry Covenant	Hansen

As a member of the Vestry of the Whole, I commit to the following:

- Fulfill my obligation as a fiduciary on behalf of St. Luke's.
- Attend monthly Vestry of the Whole meetings.
- Be prepared on the issues.
- Listen attentively.
- Practice patience.
- Be respectful, kind, and considerate to others.
- Stay on topic.
- Speak to the issue, not the person.
- Do not interrupt or speak over someone else.
- Refrain from side conversations during Vestry meetings.
- Refrain from committee work.
- Seek consensus on all actions.
- Support Vestry decisions.

10:10 AM	Sr. Warden Update A. Opening for Sr. Warden B. Planning for St. Luke's 2027	Ferree
10:15 AM	Jr. Warden Update	Holley
10:20 AM:	Information/Consent A. Leadership discussion	Hansen
	Old Business: None	
10:35 AM:	New Business: None	
10:35 AM:	Buildings & Grounds	Holley
10:45 AM:	Treasurer's Report	Brooks
10:55 AM:	Upcoming Events	All
10:58 AM:	One Word Meeting Summary	Hansen
11:00 AM:	Closing Prayer	Hansen

ST. LUKE'S EPISCOPAL CHURCH, ATASCADERO, CA
"A LIGHT TO THE COMMUNITY DRAWING ALL PEOPLE TO CHRIST"
Vestry of the Whole Minutes for August 9, 2026

Opening Prayer: 10:20 am, by Mike Ferree

Present: Mike Ferree, Sally Ferree, Alice Baker-Taber, Roger Taber, Leann Brooks, Kathy Hansen, Joe McJimsey, Betsy Blank, Mary Gruber, Judy Lewis, Jan Hickok, Judy Shakley, Barbara Taylor, Tim Peck, Ann Holley, Marnie Burkhardt
On Zoom: Chuck Burkhardt

Adoption of Agenda: Motion, Betsy Blank, Seconded, Mary Gruber. Adopted.

Adoption of Minutes: Motion, Betsy Blank; Seconded, Judy Lewis. Adopted.

Sr. Warden Report: Mike Ferree stated the application for a Diocesan grant is due at the end of the month. This will be for two single doors and one double door for a price of \$6,005.07, including installation. **A motion was made to get a contract for the three doors and also apply for the Diocesan grant. Motion, Betsy Blank; Seconded, Tim Peck.** After Leann Brooks asked where the money was coming from, **the motion was amended to authorize Mike Ferree to get a contract for the three doors and also apply for the Diocesan grant, with the remainder of the cost to be paid out of St. Luke's Endowment Fund. Passed.** Tabled for next month was a discussion on \$900.

Information/Consent:

- A. An Employee Handbook, designed by Mike Ferree and proofed by the Executive Committee, was included in the Vestry packet for people to peruse.
- B. Mike Ferree described an idea for a handrail in front of the altar. This would be an aid for those going up and down the steps. An insert will need to go in the floor and Mike will do more research on the options.
- C. Mike Ferree is making unique Christmas trees out of wine barrel staves. They are all different sizes and if anyone would like to order one, there will be a sign up at the back of the church.

Old Business: None

New Business: None

Buildings and Grounds: Ann Holley said the key box is complete. There is a sign out for keys under K, in the big, grey file cabinet in the office. We only have one key for the office, so if anyone has an old key they do not use, please return it.

Treasurer's Report: Please see the written Financial Report for full details. Treasurer, Leann Brooks, gave a thorough accounting of St. Luke's finances and stated that \$5,230.92 was in General Operating, and \$20,409.92 is in the General Operating Money Market account. **Motion to accept the Treasurer's Report, as presented, Betsy Blank; Seconded, Janice Hickok, Motion passed with one abstention.**

Upcoming Events: Lunch Bunch canceled (Third Tuesday of each month at 12:30.), Book Study on Tuesdays at 11:30 (except on Caro's Bible Study Tuesday); Barbara Miller will be Supply Priest on the 2nd Sunday in October. Tim Peck will do a Bible study on the second Sunday in September and November.

One Word Meeting Summary: concise, scattered, fine, informative, good, interesting, enjoyable, Amen

Closing Prayer, Kathy Hansen at 11:20 am.

Respectfully submitted,

Alice Baker-Taber, Clerk of the Vestry

St Lukes Episcopal Church of Atascadero
Budget vs. Actuals
January - August, 2026

	Aug 2026		YTD		Annual
	Actual	Budget	Actual	Budget	Budget
Operating Revenues		0	0	0	0
03 Regular Support		0	0	0	0
03-1 Pledge and Regular giving	4,975	3,653	37,360	29,227	43,840
03-2 Plate	358	250	2,381	2,000	3,000
03-5 Other Unrestricted Gifts		0	0	0	0
Christmas		125	0	1,000	1,500
Easter		42	428	333	500
Other Organization Donation	200	250	2,375	2,000	3,000
Total 03-5 Other Unrestricted Gifts	200	417	2,803	3,333	5,000
03-9 Donor Restricted Operating		0	0	0	0
Total 03 Regular Support	5,533	4,320	42,544	34,560	51,840
Total Operating Revenues	5,533	4,320	42,544	34,560	51,840
Uncategorized Income			50	0	0
Total Revenue	5,588	4,320	44,708	34,560	51,840
Gross Profit	5,588	4,320	44,708	34,560	51,840
Expenditures					
66900 Reconciliation Discrepancies		0	0	0	0
Operating Expense		0	0	0	0
12 Fair Share	350	342	3,350	2,733	4,100
14 All Other Operating Exp		0	0	0	0
Administrative		0	0	0	0
Advertising		25	0	200	300
Conferences & Conventions		33	0	267	400
Copier Expense	162	200	1,723	1,600	2,400
Fees		33	27	267	400
Office Supplies	80	25	212	200	300
Publications		6	35	47	70
Telephone & Internet	262	275	2,095	2,200	3,300
Total Administrative	504	597	4,093	4,780	7,170
Facility		0	0	0	0
Building Maintenance	3,003	250	5,106	2,000	3,000
Insurance		517	4,210	4,133	6,200
Property Tax		42	454	333	500
Technology	25	20	556	160	240
Utilities	360	300	2,580	2,400	3,600
Total Facility	3,388	1,128	12,906	9,027	13,540
Personnel Expenses		0	0	0	0
Clergy		0	0	0	0
Adjunct Clergy		83	574	667	1,000
Total Clergy	0	83	574	667	1,000
Staff			0	0	0
Custodial Wages	250	238	1,775	1,907	2,860
Musician Wages	620	452	2,170	3,617	5,425

Office Administrator Wages	820	953	7,032	7,627	11,440
Staff PR Processing	52	17	393	133	200
Staff PR Taxes (SS & Medicare)	129	126	840	1,006	1,509
Total Staff	1,871	1,786	12,209	14,289	21,434
Worker's Comp		43	320	340	510
Total Personnel Expenses	1,871	1,912	13,103	15,296	22,944
Program		0	0	0	0
Christian Formation	130		780	0	0
Worship Service Expense			197	0	0
Altar Supplies and Flowers		25	0	200	300
Music		133	724	1,067	1,600
Supply Clergy Compensation	1,094	917	8,398	7,333	11,000
Total Worship Service Expense	1,094	1,075	9,319	8,600	12,900
Total Program	1,224	1,075	10,099	8,600	12,900
Total 14 All Other Operating Exp	6,986	4,713	40,201	37,703	56,554
Total Operating Expense	7,336	5,054	43,551	40,436	60,654
Total Expenditures	7,336	5,054	43,551	40,436	60,654
Net Operating Revenue	-1,748	-734	1,157	-5,876	-8,814
Other Revenue					
08 Capital & Major Gift Income			3,781	0	0
11 Funds for Other Organizations			0	0	0
Loaves & Fishes Donations	162		379	0	0
Other Special Offering			100	0	0
Total 11 Funds for Other Organizations	162	0	479	0	0
Non-Reporting Income		0	0	0	0
Investment Income	0		-1,847	0	0
Total Non-Reporting Income	0	0	-1,847	0	0
Total Other Revenue	162	0	2,414	0	0
Other Expenditures					
15 Capital & major gift Expense		0	0	0	0
Capital Expense			5,195	0	0
Memorial Expense			230	0	0
Total 15 Capital & major gift Expense	0	0	5,425	0	0
16 Parish based miss & outr Exp			0	0	0
Hospitality	100		187	0	0
Rector's Discretionary Expense			100	0	0
Total 16 Parish based miss & outr Exp	100	0	287	0	0
18 Transf to Other Organizations		0	0	0	0
Other Special Offering Exp			450	0	0
Total 18 Transf to Other Organizations	0	0	450	0	0
Non-Reporting Expenses			0	0	0
Investment Expenses			203	0	0
Total Non-Reporting Expenses	0	0	203	0	0
Total Other Expenditures	100	0	6,365	0	0
Net Other Revenue	62	0	-3,952	0	0
Net Revenue	-1,686	-734	-2,794	-5,876	-8,814

August 2026

Simplified Balance Sheet

General Operating Funds	16,220.73
Liturgical Support	12,129.9
Operating Reserve	21,636.36
Capital Funds	(1,567.45)
Other Donor Restricted	3,304.88
Endowment	17,219.12
Bequest	66,542.30

total 135,485.84